## ADMINISTRATIVE - INTERNAL USE ONLY Approved For Release 2004/05/17 : CIA-RDP79-01590A000400060018-8

| NAME             | TL |
|------------------|----|
| OFFICE LOGISTICS |    |

ADMINISTRATION DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

## Evaluation

## Course Objective

The objective of this course is to update DDA Carrerists' awareness and understanding of current activities, problems and trends in the Administration Directorate and its components.

1. Please indicate on the scale below the degree to which the course met its objective.

| Slight      |             |        |        |   | Highly<br>Satisf | Highly<br>Satisfactory |  |
|-------------|-------------|--------|--------|---|------------------|------------------------|--|
| 1 /         | 2 /         | 3<br>/ | Ą<br>/ | 5 | $\binom{6}{l}$   | 7 /                    |  |
| <del></del> | <del></del> |        |        |   |                  |                        |  |

2. Given your present assignment, what segment of the course did you find most useful? Least useful?

3. Please describe how the course benefited you.

4. What suggestions do you have for improving this course?

UTILIZE FIRST MORNING BETTER

BLY COMFORTABLE CHAIRS FOR CLASSROOM